



Media-Ready Checklist

	Outdoor: Remove all cars from driveway, store garbage/recycling bins and put away all equipment and tools.
	Indoor: Ensure all windows, mirrors, surfaces and fixtures are clean. Vacuum and mop flooring. Straighten all furniture, rugs and linens.
	Indoor: Turn on all lights, open blinds, curtains, and doors, and keep ceiling fans off. Turn on fireplace(s), if applicable.
	Decor: Store all personal items and photos and keep wall art minimal.
	Kitchen: Wipe down appliances and clear off countertops entirely, put away sponges, soap, etc., and lightly organize pantry (if walk-in).
	Dining Room: Clear all surfaces.
	Bedrooms: Ensure beds are neatly made, pillows are arranged, side tables and dressers are cleared (lamps only), and closets are neatly organized.
	Bathrooms: Clear countertops completely, store hand soap and products, use clean linens, and put away toilet brush and plunger.
	Pets (if applicable): Put away feeding bowls, beds & toys. Scoop yard.
	Additional Spaces (office, gym, etc.): Clear all surfaces, store personal items and valuables, and neatly conceal cords.